

MISSISSIPPI BAPTIST FOUNDATION

Accounting Position(s) Notification

The Mississippi Baptist Foundation, a non-profit Mississippi Corporation, is seeking qualified individuals for senior and specialist positions within our accounting ministry. Preference will be given to candidates with an accounting degree and two to four years minimum business and accounting experience (with trust accounting experience desired). Pursuit of advanced business degrees and/or professional designations (CPA, etc.) is encouraged. Desired qualifications also include strong interpersonal and communication skills, a high level of skill and aptitude working with computers, time-management capabilities, active member of a Southern Baptist Church, and a ministry focus compatible with the objectives of the Foundation.

The accounting function at the Mississippi Baptist Foundation services over 1,750 individual accounts utilizing the FIS (Charlotte) accounting software. Accounting for the investment portfolio, regular preparation of client statements, and development of other financial reports represent key aspects of the Foundation accounting responsibilities. In addition, assisting churches and other ministries with their accounting needs is an aspect of the Foundation's overall ministry for which additional team members are being sought.

Interested parties should submit a resume (complete with references, salary history, and pastor's recommendation) to: Personnel Administration, Mississippi Baptist Foundation, Post Office Box 530, Jackson, MS 39205. Please visit our website at www.ms baptist foundation.org for more information about the Mississippi Baptist Foundation.